



# How to Place an Online Order with Market by Met Council

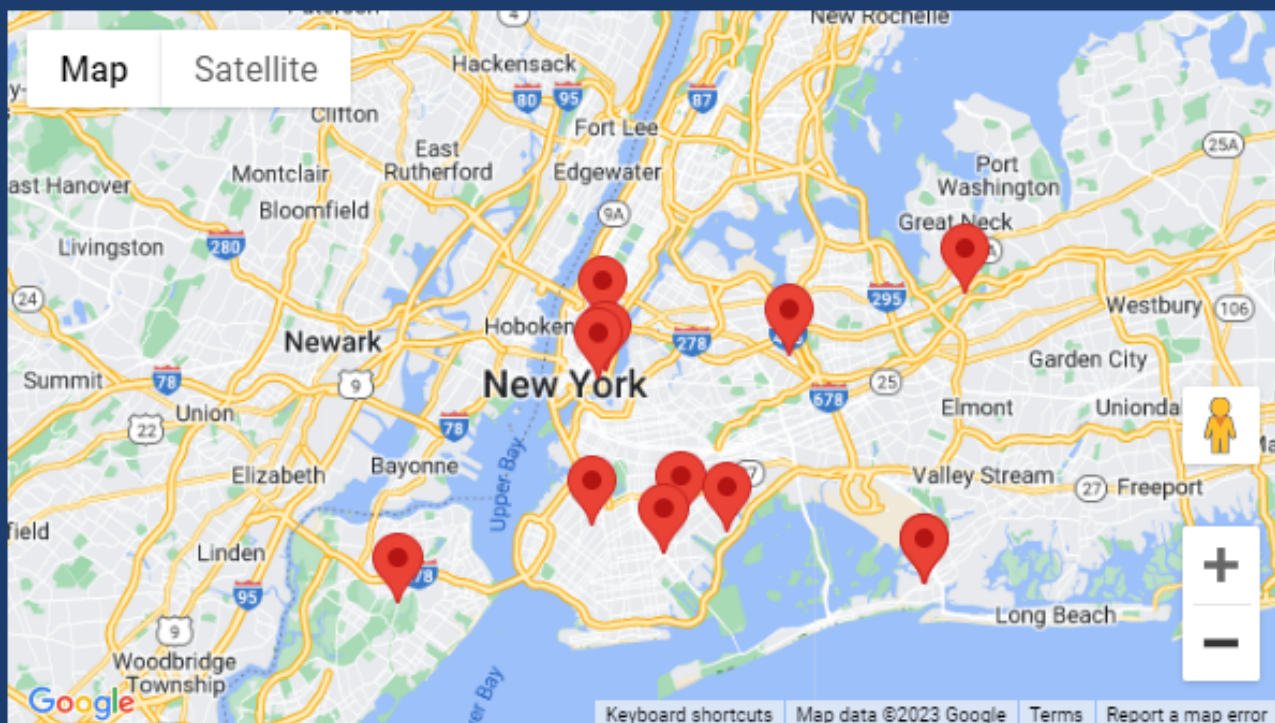


# Find Your Pantry



First, find your closest pantry. Go to [market.metcouncil.org](https://market.metcouncil.org) on a phone, tablet, or computer and scroll down to see our Market Pantries.

## Find a Pantry using Market by Met Council



# Register



On the home page of Market, select **“order food.”**



[How It Works](#)

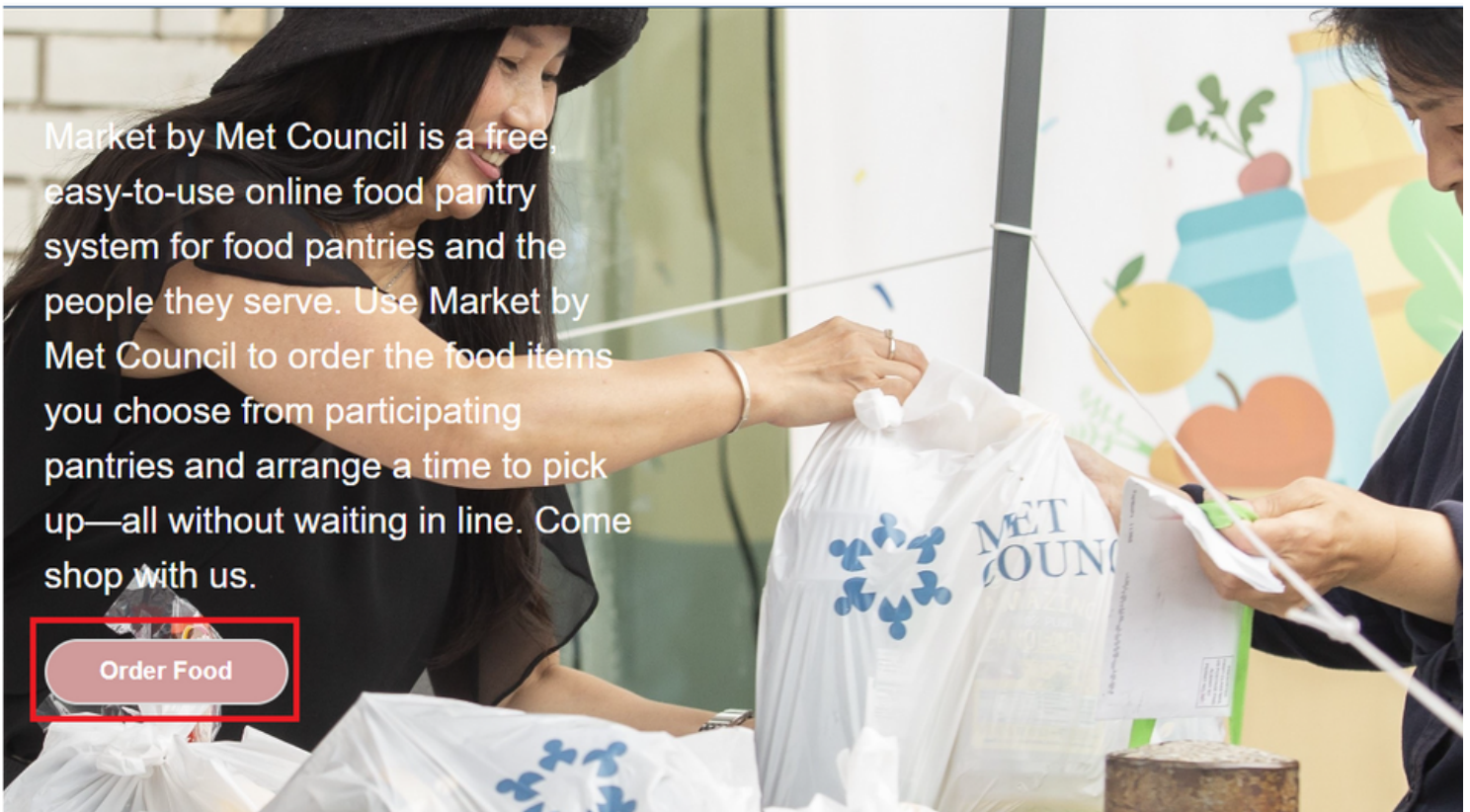
[Get Started](#)

[FAQ](#)

[Order Food](#)

Market by Met Council is a free, easy-to-use online food pantry system for food pantries and the people they serve. Use Market by Met Council to order the food items you choose from participating pantries and arrange a time to pick up—all without waiting in line. Come shop with us.

[Order Food](#)




# Register




Click “**sign up**” at bottom of log in box.

## Log In

Username: Email or Phone

 Please enter your phone number without dashes. Ex. 1234567890  
Follow the Email format. Ex. abc@xyz.com

Password 

[Forgot a Password?](#)

Log In

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Not a Member?

Sign Up

# Register



Select your borough and desired pantry.

## Pick a Pantry

1/5

Borough *(Where would you like to pick up food?)*

Brooklyn



Pantry

Select Pantry



Are you enrolling in a satellite site of this pantry?

*\*If you know you are enrolling at a satellite, check the box next to “Are you enrolling in a satellite site of this pantry?” and enter your MC ID (get code from pantry coordinator).*

# Get Registered



Enter your details:

- name
- email
- date of birth
- zip code
- phone number

*\*If already registered at a Market pantry and registering for another, use the same information. When finished, click “**next.**”*

Then, add birth year for any household members. To add more than one, click “**add a family member.**” When done, click “**next.**”

**Family Members** 3/5

If relevant, enter the birth month and year for each family member in your household other than yourself.

Family Member 1 [REMOVE](#)

Birth Month

Birth Year

[ADD A FAMILY MEMBER](#)

# Get Registered



Select any that apply.

**Do any of the following apply to you?** 4/5

- I am homebound
- I am injured and recovering
- I work during the listed pantry hours
- I am experiencing a crisis and need help
- None of the Above

[Previous](#) [Next](#)

If you select that you are not able to pick up on your own, you can enter the contact info for an alternate pick-up person.

You may also request delivery, but please note, not all pantries offer delivery. If you select this option, a pantry manager may contact you and alter your application to “pick-up” only.



# Get Registered



Review the terms and conditions and select “submit.”

**Review & Submit** 5/5

Terms and Conditions

I agree to the [Terms of Use](#) and [Privacy Policy](#). I also agree that I am of age to enter into a binding legal agreement in my country of residence.

Previous Submit

If your account is approved by pantry manager, you will receive an email with a link to create a password. After creating password, you will be logged in to Market.




# Placing an Order



If your account is approved by pantry manager, you will receive an email with a link to create a password. After creating password, you will be logged in to Market.

Username: Email or Phone

**i** Please enter your phone number without dashes. Ex. 1234567890  
Follow the Email format. Ex. abc@xyz.com

Password 

[Forgot a Password?](#)

**Log In**

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Not a Member?

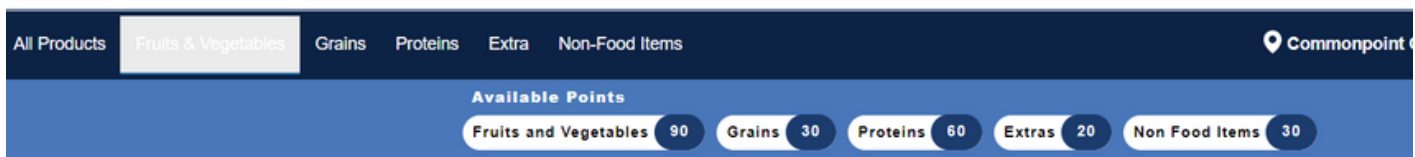
Sign Up

You can also go back onto [market.metcouncil.org](https://market.metcouncil.org) at any time, click “order food” and enter your email and password.

# Placing an Order



You can choose to sort the items by category or “**all products.**” Underneath in light blue, you can see how many points you have to use in each category.



Grains

Cereal, Corn Flakes 17.86oz - Golden  
10 Pts

ADD TO CART

Choose foods right for you and your family. You can increase the amount you'd like to select, and then click “**add to cart.**”



# Placing an Order



Select the shopping cart in the top right corner.



Review your order and click the dark blue button that says “proceed to checkout.”

Your Order Details	
 <b>Fruits &amp; Vegetables</b>	<b>80 / 90 pts</b>
Corn, Can 15oz- Dolly 10 X 5 pts	50 pts
Sweet Potatoes, Fresh 3lb 1 X 30 pts	30 pts
 <b>Extra</b>	<b>15 / 20 pts</b>
Apple Juice, Box 4.23oz - Suncup 3 X 5 pts	15 pts
<b>Total Points Spent</b>	<b>95 pts</b>

**Proceed to checkout**

# Placing an Order



Confirm your account details and select “continue to pick up details.”

## Account Information

Your Account Details:

John Doe

johndoe1112@yopmail.com

(212) 999-9999

**Continue to Pick Up Details**

**Pick Up**

**Order review**

Review order and select the dark blue button that says “**proceed to checkout.**”



Select day and time slot for pick up. You can only order food for the current month.

Pickup Date & Slot

2/20/2024



Select your slot



[Continue to Order Review](#)

If pantry is closed on a certain day, a red error will flash on the top of page. Once you've selected a new date and time, click **“continue to order review.”**

 **Error**

The pantry is closed on the selected date.





### Order review

I agree to the pantry's [Attestation Policy](#).

I also agree that I am of age to enter into a binding legal agreement in my country of residence.

Agree  Disagree

**Place Order**

Review attestation policy and select “**place order.**”

Check your email for confirmation and you’re all set! Pick up from your pantry on the day you selected. Points reset the first of every month.

### Order Placed

Congratulations, John, your order has been submitted  
Here is your order number #00045368 for your reference.

#### Pantry Details:

Met Council Preston Court Pantry (Canarsie)  
5361 Preston Court, New York, New York, 11234

#### Contact Details:

prestoncourtpantry@metcouncil.org  
718-530-3466

#### Your order details

🍎 **Fruits & Vegetables** **10 pts**

Cranberries, Can 14oz - Ruby Kist 1 x 10 pts **10 pts**

**Total Points Used** **10 pts**